

COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

Final

07/10/20

Name of District: Bentley Community Schools

Address of District: 1170 N. Belsay Road, Burton, MI 48509

District Code Number: 25230

Web Address of the District: www.bentleyschools.org

Name of Intermediate School District: Genesee Intermediate School District

Name of Authorizing Body (if applicable): n/a

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A.** The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

Until September 21st, the District will only offer the full time, online learning option to all students. The Board of Education will monitor and reevaluate this and approve a new plan in September. While online, instruction expectations will continue as described below.

Phase 3 and 4 Instruction:

In Phases 1- 3, only the full time online option will be available.

- K-12: Full time online option, students will receive standards-aligned curricula and high-quality instruction through synchronous and asynchronous learning from certified Bentley teachers.

While in Phase 4, two options will be offered to families: hybrid/blended and online.

- K-5: In-person high quality, standards-aligned instruction for students 4 days a week, with the 5th day being an online learning experience, including both synchronous and asynchronous learning
- 6-12: In-person high quality, standards-aligned instruction for students 2 days a week, with the remaining 3 days being an online experience, including both synchronous and asynchronous learning
- K-12: Full time online option; students will receive standards-aligned curricula and high-quality instruction through synchronous and asynchronous learning.

Learning Requirements for Phases 1-4:

- Students must have a device that can access the Internet. Devices and hot spots will be provided by the school district as needed and can be requested by parents on the Return to

Learn Selection form.

- Students will participate in both synchronous and asynchronous instruction for all courses included in their schedule. Teachers will hold online, synchronous meetings to teach content, answer questions, etc while also providing asynchronous learning activities that can be completed independently. Teachers will be available for assistance by appointment, both in person and online; remote students can make appointments to come on-site and meet with teachers while in Phase 4.
- Students participating in both hybrid or online instruction will receive equitable learning opportunities and have full schedules. Schedules for daily learning will be provided.
- Students will be assessed during the first three weeks of school, using NWEA and local pre-test/post-tests, in order to understand where students are academically and inform instructional decisions.
- Academic support for students will be differentiated according to student need with assistance from interventionists and para-professionals; socio-emotional needs will be addressed through the integration of socio-emotional learning and student-staff connections.
- Socio-emotional learning will be included at each building:
 - K-5: Time is built into the daily schedule to allow for socio-emotional skill building and to attend to individual needs of students by utilizing the social worker.
 - 6-12: Students will complete socio-emotional learning using the Student360 program to address appropriate skills. Social workers, counselors, and administrators will attend to individual needs of students.

Expectations for Teachers:

- Screeners, diagnostics, and formative assessments (NWEA, local pre/post tests) must be used to assess every student's understanding of prerequisite skills and grade-level proficiencies. This data will be used to:
 - Inform instruction, ensuring that grade-level content is properly scaffolded
 - Inform the IEP, IFSP and 504 plans in coordination with the special education teacher
 - Design accommodations to meet the needs of all students, including special education and English learners
 - Identify students in need of intervention
- Ensure that best practices for blended and remote learning are used:
 - Utilize recommendations from MDE in the [Learning at a Distance Guidance](#)
 - During the spring of 2020, all teachers completed 12 hours of professional learning on digital learning environments. This work will continue with coaching in the 20-21 school year.

- Identify power standards and craft curriculum around ensuring that students reach competency in these areas, building on prior knowledge, with the use of scaffolding, personalized learning, access to resources, and opportunities to show learning.
- All IEPs and 504s will be reviewed collaboratively with the special education teachers and classroom teachers to reflect children’s needs based on data and parent feedback, including attention to online intervention and support services.
- Ensure supports for students transitioning to postsecondary are available and utilized by students as appropriate, utilizing resources such as the counselor and Michigan College Access Network (MCAN) representative at the high school
- Proper documentation of all two-way communication with remote learners will be kept in accordance with pupil accounting guidelines.
- Collaborate with colleagues to ensure instructional time and workloads are consistent and appropriate at each grade level during grade level and building meetings held on Fridays.
- Use Canvas consistently as the learning management system for all courses. Canvas can be used in conjunction with other learning tools: Google Classroom, SeeSaw, Accelerate, etc.
- Participate in providing feedback around curriculum, instruction, and monitoring of student progress and support through collaboration, team meetings, and surveys for school leaders to consider during “checkpoints” throughout the school year.

Communication:

- Every family will receive communication through multiple modes: email, social media, phone call, letters sent home. Communication will include:
 - Duration and details of closure and reopening, including movement between Phases
 - Grade-level expectations, modes of assessment/feedback, instructional time and estimated workload
 - Additional supports such as resources for families to use at home, training on accessing and using ParentVue and Canvas
 - Surveys to obtain feedback on hybrid/remote learning progress, student concerns, and other needs
- Teachers will communicate with families regarding course expectations and student progress.

Professional Learning:

- Teachers will receive training through virtual/hybrid modes that include:
 - Restorative supports around equity and implicit bias; socio-emotional learning; and culturally-responsive education. Training will be provided by local trainers, EduPaths and Michigan Virtual training modules.
 - Collaborative Friday meetings to share knowledge, successes, failures, ideas, etc. around remote learning and lesson planning, and analyze data to make decisions about student progress

- Educational technology: using Canvas LMS, Accelerate Learning, Google Classroom, etc.
- Identifying students who: need additional support, may not have participated in remote learning during spring 2020, and create plans to provide additional supports
- Remote teaching and learning: Modern Teacher modules and coaching around the digital learning environment
- Identification of power standards and competency-based learning

Monitoring:

- Daily attendance will be taken and reported:
 - Attendance during synchronous learning
 - Two-way communication between teacher and student
 - Logging into Canvas and completing work and/or completing survey check-in
- Student work must be completed and assessed for quality. Feedback will be provided, as well as opportunities for students to self-assess, reflect and/or participate in the feedback and learning process.
 - Assignments will not be optional. Daily participation and submission of assignments is mandatory; competencies will be assessed and marks or grades will be assigned using the grading scales in the handbook.

B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. Face coverings (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
 - i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

Until September 21st, the District will only offer the full time, online learning option to all students. Students will not be allowed on campus unless a tutoring appointment has been approved. While on campus, students and staff will follow the requirements listed below.

Reusable face coverings (masks, gaiters) will be provided for all students and staff members, including instructions for care, wash, and requirements for wearing of coverings. Disposable masks will be available for emergency use (i.e. mask is left at home or lost) and made available on buses, offices, classrooms, and other common areas. Signs indicating mask requirements will be posted in all entrances, common areas, and classrooms.

All staff are required to wear masks when on a bus, in hallways and common areas, and in classrooms.

K-5 students must wear masks while on the bus and in hallways and common areas of the school building. Students will remain with their classmates and contact with other classes will be eliminated through class scheduling and monitoring of hallways and common areas. Masks will be encouraged, but not required, while in the classroom.

6-12th grade students will wear masks while on the bus, entering the school building, in hallways, common areas, and in classrooms. They can be removed during meal time.

Students who cannot medically tolerate a mask will provide a doctor's note and be moved to an online environment.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

Until September 21st, the District will only offer the full time, online option to all students. Students will not be allowed on campus unless a tutoring appointment has been approved. While on campus, students and staff will follow the requirements listed below.

The following supplies will be provided for staff and students to support healthy hygiene behaviors: soap, hand sanitizer w/ at least 60% alcohol, paper towels, and tissues. Each classroom, office, common area, and bathroom will be stocked with these items, which will be monitored daily and replaced as soon as needed. Signs reinforcing hand washing techniques and other proper hygiene behaviors will be posted in each area.

Staff will include in their daily schedule time to teach and reinforce handwashing techniques (soap and water for at least 20 seconds) and safe use of hand sanitizer. Time has also been built into the K-5 schedule for handwashing to ensure it is properly done every 2-3 hours. 6-12 students will be directed to wash and/or sanitize their hands prior to and after eating breakfast and lunch, as well as upon entering and exiting classrooms.

3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

Until September 21st, the District will only offer the full time, online option to all students. Students will not be allowed on campus unless a tutoring appointment has been approved. The following cleaning protocols will be observed as appropriate, ensuring all areas that have staff and/or students in them undergo required cleaning protocols.

The following requirements have been established:

- Custodians will frequently clean (at least every 4 hours) all frequently touched surfaces in common areas of the building using Virucide cleaner.

- Common use areas and classrooms must undergo cleaning after every class period with Virucide cleaner or EPA-approved disinfectant wipes.
- Student desks must be wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period.
- Playground structures must continue to undergo normal routine cleaning, but using an EPA-approved disinfectant is unnecessary.
- Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children, and with adequate ventilation when staff use products.
- Custodians will wear gloves and a mask when disinfecting the building each night.

4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

The District will comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS). The following expectations are in place for all athletic-related activities until the law is amended, at which point the new mandates will be implemented and enforced:

- All participants and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering. Every participant should confirm that they are healthy and without any symptoms prior to any event.
- All equipment must be disinfected before and after use.
- Inter-school competitions may be held provided that facial coverings are worn if school transportation is provided. Buses must be cleaned and disinfected before and after every use.
- Spectators are allowed provided that facial coverings are used by observers and six feet of social distancing can be maintained at all times. Each event will have a designated entry and exit point to prevent crowding.
- Each participant must use a clearly marked water bottle for individual use. There should be no sharing of this equipment.
- Handshakes, fist bumps, and other unnecessary contact must not occur.
- Indoor weight rooms and physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing.
- Large scale indoor spectator events are suspended. Large scale outdoor spectator or stadium events are limited to 100 people, and people not part of the same household must maintain six feet of distance from one another.

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

The District is working closely with the local Genesee County Health Department to implement appropriate screening protocols for students and staff, which will be communicated clearly to all stakeholders. Specifically, all staff are using the MiSymptomsApp to be in compliance with Executive Order 2020-114 and all parents are expected to screen their children before sending them to school

as [recommended by the Center for Disease Control](#)

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

The District is working closely with the local Genesee County Health Department to implement appropriate testing protocols for students and staff, which will be communicated clearly to all stakeholders. If a confirmed case of COVID-19 is identified, BCS will collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school. This information will be provided to the health department.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

Until September 21st, the District will only offer the full time, online option to all students. Transportation will not be necessary at this time.

Once in-person instruction begins, the following protocols will be observed:

- Hand sanitizing stations will be mounted at the entry of every bus. Students will be required to sanitize their hands before entering the bus.
- All bus riders must wear a mask. Disposable masks will be provided to any individual who does not have one and wishes to ride the bus.
- Once children vacate the bus, it will be sterilized with Virucide cleaner and allowed to sit at least 10 minutes before any other individual will be allowed on the bus. Doors and windows of the bus will be kept open during this time if weather permits. Additionally, prior to AM and PM bus routes, staff will ensure that all commonly touched surfaces and transport equipment are properly disinfected with Virucide or EPA-approved disinfectant wipes.
- If students are not allowed to board a vehicle, they must return home. For this reason it is recommended that a parent/guardian be present w/ the student at the bus stop. For K-5 students, an immediate phone call will be placed by the transportation director to reach the parent/guardian to make arrangements for care if needed.
- Students and staff who fall ill during the day are not allowed to board the bus and must follow established protocols for returning home. Students will require a parent pick-up immediately and staff members must follow staff procedures and will not be allowed to enter the bus until cleared.
- It is recommended that doors and windows of the bus are kept open between runs, and windows open during runs to increase air circulation, weather permitting.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

During Phase 5, school preparedness and response activities around surveillance and active mitigation continue from Phase 4 with loosening of required safety protocols.

Schools should remain prepared to implement social distancing measures.

- Visitors to the facilities will be limited to essential functions, schools are encouraged to conduct conferences and meetings virtually.
- Large groups of students will not be allowed to congregate in common areas.
- Meals will be served in the cafeteria with as much social distancing as possible; hand washing/sanitizing will be coordinated before all meals.
- Bus routes will continue to run with enhanced cleaning procedures and mask requirements. Hand sanitizer will continue to be provided.

Short-term dismissals and suspension of extracurricular activities remain possible for cleaning and contact tracing purposes.

- Assemblies, field trips, and other activities consisting of large numbers of individuals and do not allow social distancing may be prohibited or canceled.
- Spectators at sporting events will be limited to 50 for indoor events and 250 for outdoor events with social distancing and proper hygiene required.

Students and teachers at increased risk of severe illness should remain prepared to implement remote teaching and learning modalities.

- Depending on student and staff need, online instruction may continue.

Schools must consider the judgment of the local health department for the sub-region of concern.

- Collaboration with the local health department will be continued.
- Protocols and procedures for dealing with illness.

Schools open for in-person instruction with minimal required safety protocols.

- Phase 5 will bring students into the classroom at regular hours and on a normal schedule, and will include some heightened precautions such as recommended masks, enhanced hygiene/cleaning protocols, and self-symptom checking. Students will continue to stay home if symptoms are present.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

PPE

- Staff continue to wear masks except during meals.
- Face coverings should always be worn in the hallways and common areas by K-12 in the building except during meals.

Hygiene

- Provide adequate supplies to support healthy hygiene behaviors.
- Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol.
- Educate staff and students to cough and sneeze into their elbows to cover with tissues.
- Students should wash their hands or use hand sanitizer after changing any classroom; teachers in the classroom should wash their hands or use sanitizer every time a new group of

students enters the room.

Spacing, Movement, and Access

- Marking and signage to indicate recommended social distancing when feasible.

Screening Students, Staff, and Guests/Testing Protocols/Responding to Positive Cases

- Continued collaboration with the health department.
- Every school will identify and designate a quarantine area and staff person to care for ill children.
- Symptomatic and ill students will be quarantined and must wear surgical masks as will their caretakers. Symptomatic students will be sent home where they shall remain until they have met the CDC guidelines for returning.
- Strict records, including date and time, will be kept of visitors entering and exiting the building.
- Staff who develop fever or become ill with COVID-19 symptoms will follow the recommendations of the Genesee County Health Department. Employees with a confirmed case should only return to work after they are no longer infectious according to the most current guidelines from the CDC.
- Notify the health department of any positive cases while maintaining confidentiality w/ ADA, HIPAA and other law. Staff, students, and parents/guardians will be notified of any positive COVID-19 diagnoses in the classroom and/or school to encourage closer observation for any symptoms at home.
- In the event of a positive diagnosis, immediate efforts should be made to contact any close (w/in 6 feet for more than 15 minutes) contacts so that they can be quarantined. Classmates and others not in close contact should be closely monitored for any symptoms.

Food Service, Gatherings, and Extracurricular Activities

- Food service and cafeteria staff should use barrier protection including gloves and masks and which may include face shields and surgical masks.
- Staff and students will be asked to wash/sanitize hands before and after every meal.
- All gatherings and field trips will comply with current and future executive orders and guidelines within this document.

Athletics

- Indoor spectator events will be limited to 50 people; large outdoor/stadium events will be limited to 250 people, with appropriate social distancing.
- All persons must use proper hand hygiene technique before and after every practice, event or gathering. All participants should confirm that they are healthy and without symptoms prior to the event.
- All equipment and buses must be disinfected before and after every use.
- Each participant must use a clearly-marked water bottle for individual use.

Cleaning

- Frequently touched surfaces undergo cleaning at least every four hours.
- Common areas undergo cleaning after every class period; efforts to minimize sharing of materials is encouraged.
- Student desks should be wiped down after every class period.
- Playground structures will continue to be cleaned as normal.

Busing and Student Transportation

- Hand sanitizer will be supplied on the bus; use will be strongly encouraged.

- All bus riders and drivers should wear facial coverings while on the bus.
- Transportation vehicles will be cleaned and disinfected regularly when children are not on the bus; frequently touched surfaces and transportation equipment will be cleaned and disinfected prior to each route.
- If students are not allowed to board a vehicle, they must return home. For this reason it is recommended that a parent/guardian be present w/ the student at the bus stop. For K-5 students, an immediate phone call will be placed by the transportation director to reach the parent/guardian to make arrangements for care if the parent did not stay with the child..
- Students who become sick during the day cannot use group transportation. If a driver gets sick during the day, they should follow protocols.

Medically Vulnerable Students

- Review all current plans for accommodating students with special healthcare needs and update their care plans as needed to decrease their risk of exposure.
- Students/families can request a plan for alternate learning arrangements if they self-identify as high risk for severe illness due to COVID-19. Further documentation may be required.
- Staff can request work reassignments if they self-identify as high risk for severe illness due to COVID-19. Further documentation may be required.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

None at this time. (Note: If any recommendations from the above section are removed, they must be included here.)

D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

None at this time. (Note: If any recommendations from the above section are removed, they must be included here.)

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator:

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:

Link to the approved Plan posted on the District/PSA/nonpublic school website:

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan:

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:

Date Submitted to State Superintendent and State Treasurer: